

# **Bournes Green Infant and Junior Schools**



## **Appendix to** **First Aid Policy**

**Reviewed: September 2023**

**Next review due by: September 2024**

Point 3:

There are many first aiders throughout the two schools. Please see appendix 1. When a child needs to go home or family contacted, this always goes through the school office.

Point 6

Records are made for every incident involving first aid in our first aid book. This is completed by the person treating the child. These records are returned to the office and stored. Where a parent needs to be alerted (all head injuries) this is done via the office

<b>Name/type of training</b>	<b>Staff who attended BGI</b>	<b>Date attended</b>	<b>Date for training to be updated (where applicable)</b>
Paediatric First Aid	Katie Birch	11.6.21	10.6.24
Paediatric First Aid	Sam Rawlinson	21.5.21	21.5.24
Paediatric First Aid	Louise Baker	11.6/21	10.6.24
Paediatric First Aid	Debbie Hawkins	21.5/21	21.5.24
Paediatric First Aid	Janet Murray	21.5/21	21.5.24
Paediatric First Aid	Kristy Keith	11.6/21	10.6.24
Paediatric First Aid	Tom Kent	10.3.22	10.3.25
Paediatric First Aid	Emma Goy	10.3.22	10.3.25
Paediatric First Aid	Heidi Dibden	26.4.22	27.4.25
Paediatric First Aid	Cheryl Johnson	24.5.22	25.5.25
<b>Name/type of training</b>	<b>Staff who attended BGJ</b>	<b>Date attended</b>	<b>Date for training to be updated (where applicable)</b>
Paediatric First Aid	Tonia Garner	10.2.23	10.2.26
First aid at work	Serena Neale	19.5.21	18.5.24
Paediatric First Aid		24.5.22	25.5.25
Paediatric First Aid	Tom Kent	10.3.22	10.3.25
Paediatric First Aid	Emma Goy	10.3.22	10.3.25
Paediatric First Aid	Debbie Twiddy	26.4.22	27.4.25
Paediatric First Aid	Chloe Truluck	22.3.21	21.3.24
Paediatric First Aid	Cathy Potts	24.5.22	25.5.25
Paediatric First Aid	Lisa Hatch	26.4.22	27.4.25
Paediatric First Aid	Catherine Chiles-Paras	10.2.23	11.2.26
Paediatric First Aid	Sara Brown	10.2.23	11.2.26
Paediatric First Aid	Vicky De Santis	28.3.23	29.3.26